

**Rhema Studies of Theology Association  
& Biblical Studies  
Policy Handbook for Student**

HEAD OFFICE

Canada  
60 Tormina Blvd.  
Whitby, Ontario  
L1R 3B6

Contact  
647 498-7425 Office  
289 893 1053 Mobile  
Email [dr.lewis@rsota.org](mailto:dr.lewis@rsota.org)  
[www.rsota.org](http://www.rsota.org)

India / Chennai  
Plot No. 4, Ambal Nagar ,  
Tambaram West, Chennai  
600 045, India

Contact  
0091-44-2276 1602 Office  
0091-44-22267524 Mobile  
0091-944 522 5196 Registrar

India / Hyderabad  
H.No 1-1-29/6/71, Sailock Colony  
Jammigadda, Kapra, ECIL Post  
Hyderabad-500062,

Contact  
Phone: 0091-9000776457,  
E-mail: [nehemiahkarra@gmail.com](mailto:nehemiahkarra@gmail.com)

## MISSION STATEMENT

Rhema Studies of Theology Association is an interdenominational community Bible training school.

Committed to deliver quality teaching that is Christ centered and relevant.

Teachings that are Holy Spirit inspiring and illuminating designed to equip the Saints to do the work of the Ministry (Eph. 4: 11-15).

### *Objectives*

- To offer quality systematic Biblical studies that are Christ centered.
- To keep the studies simply, yet profound without compromising their substance and quality, so that everyone can learn.
- To expose the student to some of the finest teachers in Toronto.
- To offer the studies at an affordable cost, so no person will deny the opportunity to study.
- All students graduating from RSOTA would be better equipped to do the work of the ministry. Having acquired the skills, tools, and a deeper knowledge of the Word of God
- To accomplish all of the above in the atmosphere and will of God and that God will receive all the glory and praise

## CANADIAN STAFF

Prof. Dr. Everaldo Lewis, President & Founder, B.Th., M.Th.s, D. Min., D.P.C. (Hon.)

Rev. Neville Nelson, Treasurer

Dwight Lewis, General Secretary, B. Sc.

Missionary Claudette Lewis, Recording Secretary

Student Dean, Sheila Herbert, Student, B.Th., M.Th.s.

Prof. Dr. Austin K. Smith, Director of Ordaining Council, B.Th. Ed., B.RE., D.P.C. (Hon.)

Prof. Rev. Dexter Arthur, B.Th.

Prof. Dr. Elbert Joseph, B.Th., M.A. Ph.D.

Prof. Rev. Robert Atkinson, B.Th., M.Th.s.

Prof. Dr. Albert Henry, C.P.C., O.P.C., D.D. (Hon.)

Prof. Rev. Dennis Lewis, B.Th., M.Th.s.

Prof. Rev. Elsworth Lewis, B.Th.

Prof. Rev. Elreado Bankersingh, B. Sc, B.Th., M.Th.s.

Prof. Mitzie Doyley, B.Th., M.Th.s.

#### **INDIAN STAFF / Chennai**

Prof. Rev. Stanley Jose M. Director/Principal M.A.; B.Ed.; B.D.; M.Th. (Wales); (Ph.D.)

Prof. Rev. Vimala Shanthi , Registrar, B.Sc. (Science), M.A. (English); M.A. & M.Phil. Degree, (" Christian Studies", Madras University)

Prof. Rev. Dr. James Navakumar, M.Sc., (Maths), M. A. (Sociology), M.A. (Christian Studies); M.Ed.; D. Min

Prof. Rev. Dr. Ajith Kumar, M.A; M. Phil (Sociology); M.Th. (Pastoral Theology university of Wales, U.K); Ph.D.

Prof. Rev. Dr. Arul Devanesan, M.A, D. Min.

#### **INDIAN STAFF / Hyderabad**

Prof. Rev. Nehemiah Karra M.A., M.Div., M.Th

#### **CAMPUS LOCATION**

##### **Canada**

East End Campus: Ebenezer United Church-5000 Steeles Avenue East, (Brimley and Steeles)

West End Campus: Bramalea Gospel Assembly- 8500 Torbram Rd. (Clarks Ave and Torbram)

Classes Monday: All Campuses, 8:00 p.m. to 9:30 p.m.

Classes Thursday: 7:30 p.m. to 9:30 p.m. (Diploma only, West End Campus)

##### **India / Chennai**

No.2/261 Kurunji Malar Ist Street, Puthu Nagar, Mannivakkam Post, Chennai 600 048,

Chengam/Thiruvannamalai Tamil Nadu State

Thirumalpur, Arakonam District, Tamil Nadu State

Kottayam in Kerala State

**India / Hyderabad**

**Branch:** H.No 1-1-29/6/71, Sailock Colony, Jammigadda, Kapra, ECIL Post, **Hyderabad-500062,**

CATEGORY OF STUDIES

- Biblical studies
- Doctrinal studies
- Christian leadership
- Christian counseling
- Youth ministry
- Evangelism
- Social studies

PROGRAMS and COURSES

*Certificate:*

1. Systematic Theology One
2. Minor Prophets
3. Book of Acts
4. Personal Evangelism
5. General Epistles
6. The Will of God

*Diploma:*

1. Systematic Theology Two
2. Old Testament Survey
3. New Testament Survey
4. Christian Leadership One
5. Church History
6. Tabernacle

*Advanced program 1*

1. Mechanics of Research
2. Principles of Christian Teaching
3. Preparing Expository Preaching
4. Hermeneutics
5. Church Administration
6. Pastoral Biblical Counseling

### *Advanced program 2*

1. Eschatology
2. Christian Stewardship
3. Christian Ethics
4. History of the Bible
5. Anthropology

### *Advanced program 3*

The Moody Handbook of Theology  
Biblical Eschatology  
Things to Come  
The Book of Daniel  
The Book of Revelation  
Mount Olive Student Handbook

### *Programs:*

Certificate program: Two Years  
Diploma program: Two Years  
Advanced program 1: Six Months  
Advanced program 2: Five Months

### *Semesters:*

Fall semester: September to December  
Winter semester: January to March  
Spring Semester: April to June

### **POLICY**

All Students must fill out a Registration Application form

Students are required to pay all tuition fees on the start of each Semester.

Students are responsible to purchase their own textbooks.

Students, who drop out of class on their own, will not be refunded the tuition fees.

Students are required to pay all graduation fees, either by cash or by money order. Cheques are not accepted as payment for graduation fees.

There will be a \$40.00 processing fee for all cheque (s) returned Non-Sufficient Funds (NSF).

Effective January 2013, \$50.00 Registration fee is required for each Program. (\$50.00 for the Certification, and \$50.00 for the Diploma Program) This is due when the Student registered for each program. There is no longer a one-time registration fee.

Rhema Studies of Theology Association (RSOTA) is not responsible for the transfer of credit (s) to any College or University.

Students are responsible to keep record of all the courses they have taken.

It is the responsibility of the Professor to inform Students of the Textbooks required for each Course.

### *Attendance:*

Attendance at class is required. Students who do not attend classes regularly are likely to have poor grades. It is the student's responsibility to sign the attendance log provided in class. Failure to do so will result in an absent entry for that class.

Good time keeping, regular attendance, and active participation are required of all students. The students should note that it is their responsibility to keep up with all the requirements of the programs. If they are unable to attend classes, they should inform the teacher and take the responsibility to find out what they have missed, and to acquire any course information given out during their absence

### *Assignments:*

The teacher will give handouts of assignments that must be completed. It is the responsibility of the student to ensure that the assignments are submitted on the required date and that the instructions given have been clearly followed.

### *Essay*

#### **Why write essays?**

- They will provide important feedback to the Teachers.
- They help the student to construct arguments, using ideas with which you are beginning to become familiar.
- They will make the students aware of what they know and what they do not know in a given field, and will help them clarify and organize ideas.

#### **What is a good essay? When:**

- It is well presented
- It has a clear structure
- It expresses a cogent (convincing) and coherent argument
- It demonstrates an understanding of the subject, and helps with using the concepts in the study of that subject
- It displays knowledge of the relevant facts
- It supports arguments with reference to clearly identified, relevant source materials.

**All essays must have the following:**

- Cover page with the name of the school
- Date when submitted
- Professors' name
- Title of the subject.
- Table of contents
- Introduction
- Conclusion
- Bibliography (optional)
- Good outline
- Typewritten

***Presentation:***

The essays should be typed and proofread for spelling, punctuation, and grammar.

All essays and other assignments must be submitted in a folder. Failure to comply could result in the essays return to the student.

***Exams/Grading Scale***

Final exams are given at the end of the course; this can be closed book or open book exams. The teacher will review the subject matter to ensure that students are aware of the content and process of examination.

A - 4 grade points per semester, EXCELLENT performance

B - 3 grade points per semester, GOOD performance.

C - 2 grade points per semester, FAIR performance.

D - 1 grade point per semester, POOR performance

F - 0 grade point per semester, FAILING grade.

***Disclaimer***

Because of the Courses, Policies and Statements included in this handbook are subject to continuous review and evaluation, Rhema Studies of Theology (RSOTA) reserves the right to make changes as they become necessary.

Rhema Studies of Theology Association (RSOTA) and its entire Staff is not responsible for any type of damage to Student while on both Campuses within the time of class schedule Monday 8:00 PM to 9:30 PM, and Tuesday 8:00 PM to 9:30 PM Bramalea campus only.

*By signing the application form, you have agreed to and accepted the terms and conditions in the Handbook.*



© July 2005  
Markham, Ontario  
Canada

# *Student Handbook*

*Rhema Studies of Theology Association*